



**Hardin County Emergency Management Commission Minutes
October 16th, 2018
Hardin County Courthouse, Eldora, IA**

Supervisor:	Owasa: James Nehring
Sheriff: Dave McDaniel	Radcliffe: Ben Krause
Ackley:	Steamboat Rock:
Buckeye:	Union:
Eldora: Aaron Budweg	Whitten:
Hubbard:	Iowa Falls: Chief Wade Harken
New Providence: Terry Beare	Guest: Bryce Knudsen, Ryan Sutcliffe

- 1) **Call to order: 6:47 pm**
- 2) **Approval of Agenda: Motion by Beare, 2nd by Harken. Voice vote, motion passes**
- 3) **Approval of Minutes from October 16th, 2018 meeting: Motion by Budweg, 2nd by Harken. Voice vote, motion carries.**
- 4) **Emergency Support Functions (ESF's): A synopsis of each ESF was provided, with the offer of each ESF being available digitally if requested. Four (4) EFF's need to be reviewed annually. No changes were necessary to the current ESF's. Budweg asked who the ESF's are sent to; Chair advised that they're submitted to the State. The ESF's have already been submitted to the State and the Commission needed to adopt. Motion by Budweg, 2nd by Krause, voice vote, motion carries.**
- 5) **County Resolution Adopting Multi-Jurisdictional Multi-Hazard Mitigation Plan: Chair advised that everything regarding the plan had been submitted. It has been accepted and approved by Homeland Security and FEMA. The plan was on last week's Board of Supervisors meeting for the resolution. Motion to adopt made by Nehring, 2nd by Beare, voice vote, motion carries.**
- 6) **Discussion on Emergency Management Coordinator position: Vice Chair discussed the previous month's meeting where there was discussion on the EMA position and the matter of the Chair meeting with Franklin County. Chair advised he attended the Franklin County EMA Commission meeting on 03Oct18. Chair advised that the Franklin County Commission was very receptive to pursuing conversations about a potential sharing agreement. Chair made it clear that it is still in conversation stage. Chair advised that if the Hardin County Commission is looking at a 20 hour a week**

'boots on the ground' we will struggle to enter a sharing agreement. Chair advised that if we're looking to enter a sharing agreement to have the paperwork portion done, and assist where needed it's certainly worth pursuing. Budweg asked if we as a board know what we want, both short term and long term. Budweg brought up discussion on having a specific 'service' or entertaining a private contractor that provides the services. Chair advised that he had emailed both the Hardin County Attorney as well as the human resources firm, and had not heard back from either. Krause asked if it was going to remain a part-time position indefinitely. Krause advised he felt the quality of individual we would need would not do part-time. Chair advised that he felt 20 hours a week on call 24/7 and the necessary certification requirements it'd be difficult to find 'that individual.' Chair advised that was why he feels the sharing agreement would by some time to figure out what direction the Commission wanted to go moving forward. Chair advised he believed the best way moving forward would be to enter into an agreement with Franklin County, give Franklin County the finances (to be determined) and Franklin County disperse those funds, to the individual, cover mileage, vehicle maintenance etc. Vice Chair asked if the agreement would be with Franklin County or with the Commission. Budweg advised that if the agreement would be with Franklin County or the Commission, then it'd be no different than having another agency within the county be the EMA. Vice Chair advised he's looking at a short term and a long term. Short term he is looking for reports to be filed on time, everything is filed in a timely fashion so that if something does happen, the citizen are covered. Long term there is a significant amount of discussion that needs to take place, with the possibility of combining jobs. In looking at short term, Budweg asked what was the time frame we are looking at. Nehring advised he felt the agreement should be a yearlong agreement. Chair advised he thought it'd take a year for our Commission to restructure.

Budweg made a motion for the Chair and Vice Chair work with County Attorney to draw up a proposal to move forward. Budweg asked that Franklin County EMA be invited to the next meeting, 2nd by Beare. Voice vote motion carries.

Next meeting date November 20th, 2018, following E-911, motion by Harken 2nd by Budweg. Voice vote, motion carries.

Motion to adjourn, motion by Harken, 2nd by Nehring. Voice vote motion carries.